

# Serampore Girls' College

( Estd. : 1981 )

Re-Accredited by NAAC : Grade B (2nd Cycle)

13, T. C. GOSWAMI STREET, SERAMPORE, HOOGHLY. PIN -712 201, WEST BENGAL.

E-mail : serampore\_girls\_college@yahoo.co.in

Website : www.seramporegirlscollege.org

Ref. No. ....

Date...02.09.2024....

## ADMISSION – 2024-25

### NOTICE & SCHEDULE FOR DOCUMENT VERIFICATION

#### (Mop up Round)

Applicants who have taken admission through Centralized Admission Portal (wbcap.in) to this college, are informed that to maintain the accuracy of information integrity of your application, verification of documents related to your application is crucial for further processing of your application and subsequent admission (provisional).

**Candidates must bring the following documents with them at the time of verification.**

1. Two copies Application Forms generated from the portal ( <https://wbcap.in> ).
2. Two copies of Last Payment Receipt generated from the portal ( <https://wbcap.in> ).
3. Two copies of Provisional Admission Confirmation Certificate generated from the portal (<https://wbcap.in> ).
4. Madhyamik admit card/Class X admit card (Original & Photocopy).
5. Madhyamik Marksheet/Class X Marksheet (Original & Photocopy).
6. Higher Secondary (H.S)/10+2 Registration Certificate (Original & Photocopy).
7. Higher Secondary (H.S)/10+2 Marksheet (Original & Photocopy).
8. Aadhaar Card (Original & Photocopy) & Bank Passbook (Original & Photocopy).
9. Caste certificate (if required) (Original & Photocopy).
10. BPL card from Competent Authority (if applicable) (Original & Photocopy).
11. Two copies of recent passport size color photo.
12. EWS card from Competent Authority (if applicable) (Original & Photocopy).
13. PWD card from Competent Authority (if applicable) (Original & Photocopy)

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## DOCUMENT VERIFICATION SCHEDULE

Sl	SubjectName	Verification Date	Time
1	All Major subjects (Honours)	03.09.2024	10:00 AM – 12 Noon
2	All MDC (General Courses)	03.09.2024 & 04.09.2024	10:00 AM – 12 Noon

- ❖ All students should take **English** as **AEC Subject** in **1st and 2nd Semesters** and **Bengali/ Hindi/ Alternative English** for **3rd and 4th Semesters**.
- ❖ In the **1st semester** there shall be **1 compulsory CVAC** in **ENVS** & one **compulsory CVAC** in **Constitutional Values**. In the **2nd semester** there shall be **1 compulsory CVAC** in **ENVS** & the students shall select the other **CVAC** from a **pool of courses**.
- ❖ All the students must take **Three more Subjects as IDC subjects**. In addition to the three subjects taken at the time of admission, Three **New Subjects must be taken in the first, second and third** semesters respectively. Which subjects can be taken **as IDC subjects** will be informed at the time of documents verification.

**Please always see website notice (<https://seramporegirlscollege.org/>) for regular and important updates**



Principal  
Serampore Girls' College  
Serampore, Hooghly